# MINUTES MEETING OF MAYOR AND COUNCIL SEPTEMBER 21, 2016 - 7:00 PM

# \* MEETING CALLED TO ORDER – SALUTE TO THE FLAG - MOMENT OF SILENCE

The meeting was called to order at 7:02 p.m. by Mayor Chris Slavicek. He asked everyone to please stand for the Pledge of Allegiance and remain standing for a moment of silence for our men and women serving and who have served protecting our freedom.

Mayor Slavicek introduced Detective Marc Levy of the Middlesex County Prosecutors Office who is here with us in Helmetta providing support and oversight to the Helmetta Police Department in the absence of Chief Lockman. He thanked him for all of his hard work thus far.

#### \* CALLING OF THE ROLL

Mayor Slavicek
Councilman Karczewski
Councilman Dzingleski
Councilwoman Carolan-Genthe
Councilman Peckham - ABSENT
Councilman Perez
Councilman Reid
Also in attendance:
Borough Administrator Matthew Crane
Borough Attorney Joseph Youssouf

#### \* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

#### \* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics Of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 4, 2016. During the Public potion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

No one from the Public wished to speak the Public Portion was closed.

#### \* CONSENT AGENDA - RESOLUTON #2016 -162

Report of Municipal Clerk, Tax Collector, Utility Revenue Collector RESOLUTIONS:

2016 – 157 – Municipal Lien – 117 Main Street

158 - Hiring of Public Works Employee - Christopher Koenig

159 - Appointment of Eric Fricks as Full Time Police Officer

160 - Authorization to sign contract with Electronic Recyclers International, Inc. (ERI)

161 Payment of bills

MOTION – Councilman Karczewski ROLL CALL: 5 – 0

SECOND - Councilman Perez

Mayor Slavicek read the resume of Eric Fricks. He then called Eric forward and administered the Oath of Office to him

The Mayor recognized Claudia Lemanski for volunteering and the Clerk thanked her for her dedication and hard work.

The Mayor acknowledged the following employees: Officer Kyle Worster for his two years of service, Carol Feig for her eleven years of service and Sandy Bohinski for her twenty eight years of service.

For the Tax Collector's report Councilman Perez said there were a few items on the report that they were not comfortable with and they wanted to research them.

MOTION - Councilwoman Crolan-Genthe

SECOND - Councilman Perez

ROLL CALL: 5 - 0

Resolution #161 Payment of bills

Three bills will be added, ABC for the license, Uniforms, and printer for the meter.

MOTION - Councilwoman Crolan-Genthe

SECOND - Councilman Perez

ROLL CALL: 5 - 0

# \* REPORT OF MAYOR, COMMITTEES, BOROUGH ATTORNEY, PUBLIC WORKS, PUBLIC SAFETY COMMITTEES

Councilman Karczewski stated that they were seeking bids for tiling for the main hallway and carpeting for the offices. Hopefully by the next meeting we will be able to see the improvements.

Councilman Reid said that they had their last Concert in the Park and everyone enjoyed them and are looking forward to next year. He spoke to Darren regarding getting lights and water by the pavilion. He got an estimate from Gerry from Jersey Central. He spoke with Mario's about the water. Darren is getting a price for the fencing. He found a volunteer to dig and put the water service line in. Saturday will be Helmetta Day and he is hoping to see a lot of people coming out. On October 8<sup>th</sup> we will have our Street Fair and Car Show, we are still getting Vendors. It should be another great event. The Mayor said that being a small community it is great to see their generosity. We were able to pay for the fireworks through their donations. Councilman thanked the group Never Fall Silent for performing at the last Concert in the park and donating their time.

Coucilman Perez reported that the water bill was a little higher than usual and he spoke with the Administrator about this. All of the bank reconciliations are not up to date but they are making significant progress.

Councilwoman Carolan-Genthe said that they will be having a bingo for the children. New staff members were introduced. Two teachers received tenure, Jackie Cassidy and Kate Fitzgerald. Twenty people, teachers and residents, took a twenty hour course for community response team. If there was a catastrophic event these people will be able to help out. They are looking to purchase more tablets, Chrome books and digital text books in the future.

The Borough Administrator, Matt Crane, reported that JIF will soon be submitting the figures for what we will owe them. Flu Shot clinic will be on October 5. On-line payments should be mid to the last week in October.

RESOLUTION # 2016 – 163 CLOSED SESSION Litigation MOTION – Councilman Karzewski SECOND – Councilman Dzingleski ROLL CALL: 5 – 0

A Motion to come out of Closed Session was made by Councilman Dzingleski and Seconded by Noreen Carolan-Genthe to go into Open Session.

MOTION – Councilman Dzingleski SECOND – Councilwoman Carolan-Genther ROLL CALL: 5-0

\*APPROVAL OF MINUTES – August 17, 2016 MOTION – Councilman Dzingleski SECOND – Councilwoman Carolan-Genthe ROLL CALL: 4 – 0 – 1

\* ORDINANCE 2016-2 – Second Reading of Capital Ordinance
Capital Ordinance providing for various Capital Equipment, and appropriating \$53,000 therefor,
Authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey
This Ordinance was opened to the Public. There being no one who wished to speak, the hearing on this
Ordinance was closed
This ordinance was tabled.

## \*ORDINANCE 2016-4

An Ordinance of the Mayor and Council of the Borough of Helmetta amending Chapter 13 of the revised General Ordinances of the Borough of Helmetta entitled Police Department specifically Subsection 1 Section 13-1B.

MOTION – Councilman Reid SECOND – Councilman Dzingleski ROLL CALL: 5 - 0

#### \*ORDINANCE 20 16 -5

An Ordinance of the Borough of Helmetta authorizing Continuing Occupancy for Inspections of Rentals MOTION – Councilman Dzingleski SECOND – Councilman Reid ROLL CALL: 5 – 0

Our next meeting will be October 19.

# \* ADJOURNMENT

There being no further business a MOTION was made by Councilman Karczewski and SECONDED by Councilwoman Carolan-Genthe to adjourn the meeting. All were in favor

Sandra Bohinski Sandra Bohinski, RMC Municipal Clerk

| REPORT OF | MUNICIPAL         | CLERK         | AUGUST, | 2016    | SANDRA | BOHINSKI | Indird       |           |                   |
|-----------|-------------------|---------------|---------|---------|--------|----------|--------------|-----------|-------------------|
|           |                   | Copies        | Mar Lic | Plng Bd | Towing | Licenses | RegRecycling | Recycling | Vacant            |
| Reid      | \$28.00           |               | \$28.00 |         |        |          |              |           |                   |
| Kleinman  | \$28.00           |               | \$28.00 |         |        |          |              |           |                   |
| Martin    | \$1.45            | <u>\$1.45</u> |         |         |        |          |              |           |                   |
| Wlls Frgo | <u>\$4,666.64</u> |               |         |         |        |          |              |           | <u>\$4,666.64</u> |
| Total     | \$4,724.09        | \$1.45        | \$56.00 |         |        |          |              |           | \$4,666.64        |

# Cat and Dog

License \$19.00

# Water/Sewer Receipts Report

# July 2016

| 2015 Principal<br>2016 Principal<br>2017 Principal  | <u>Water</u><br>\$ 687.82<br>35,481.66 | <u>Sewer</u><br>\$ 134.99<br>29,567.45 | \$<br><u>Total</u><br>822.81<br>65,049.11 |
|---|--|--|---|
| Subtotal<br>Interest  | 36,169.48 .<br>174.29                  | 29,702.44<br>83.22                     | 65,871.92<br>229.04                       |
| Subtotal  | 36,343.77                              | 29.785.66                              | 66,129.43                                 |
| Final Water Reads NSF Returned Check Refund Overpayment NSF Bank Fees New Water Meter Connection Fee Water Meter Testing Transfer in from Tax Transfer out to Tax | 40.00                                  |  | 40.00                                     |
|   | \$ 36,383.77                           | \$ 29,785.66                           | \$<br>66,169.43                           |

# Water/Sewer Receipts Report

# August 2016

|                      | <u>Water</u> | <u>Sewer</u>              | <u>Total</u>   |
|----------------------|--------------|---------------------------|----------------|
| 2015 Principal       | \$ 1,398.65  | \$ 1,444.32               | \$ 2,842.97    |
| 2016 Principal       | 62,512.06    | 57,574.53                 | 120,086.59     |
| 2017 Principal       |              |                           |                |
| Subtotal             | 63,910.71    | 59,018.85                 | 122,929.56     |
| Interest             | 193.66       | 179.14                    | 229.04         |
| Subtotal             | 64,104.37    | 59,197.99                 | 123,302.36     |
| Final Water Reads    | 60.00        |                           | 60.00          |
| NSF Returned Check   |              |                           |                |
| Refund Overpayment   |              |                           |                |
| NSF Bank Fees        |              |                           |                |
| New Water Meter      |              |                           |                |
| Connection Fee       |              |                           |                |
| Water Meter Testing  |              |                           |                |
| Transfer in from Tax |              |                           |                |
| Transfer out to Tax  |              |                           |                |
|                      | \$ 64,164.37 | \$ 59 <sub>1</sub> 197.99 | \$ _123,362.36 |

Carol Feig

**Utility Revenue Collector** 

# **BOROUGH OF HELMETTA**

# REPORT OF THE TAX COLLECTOR

# MONTH OF: August 2016

DATED: 9/15/2016

TAXES 2015 TAXES 2016 TAXES 2017 11,273.85 1,301,810.84 16,525.07

PROPERTY MAINTENANCE
RETURN CHECK FEE INTEREST COSTS 2,529.87

SUBTOTAL W/O PREMS DUPLICATE BILL FEE MISC. 30.00 25.00

SEARCH PRINTOUTS

TOTAL

1,332,194.63

TAX COLLECTORS TRUST

PRIOR BALANCE
BANK REC ADJUSTMENT

12,259.80 8,712.95 20,972.75

DISBURSEMENTS

PREM

0.00

PREMIUM BALANCE BALANCE

TAX COLLECTOR

ADJUSTMENTS

transfer overpayments cancelled resolution

Special Charge-Grass cutting

15,939.54 600.00

15,339.57

-0.03

**CLOSING BALANCES** 

2016 2015

DEBIT 1,489,881.04 66,077.71

CREDIT (702.48)

0.00 NET 1,489,178.56 66,077.71

20,972.75

20,972.75

#### MUNICIPAL LIEN – 117 Main Street

WHEREAS, the house on Block 11 Lot 7 owned by Edward Romano has not been properly taken care of; and

WHEREAS, the grass and weeds grew over a foot high in the front yard; and

WHEREAS, this is in violation of the Borough Code; and

WHEREAS, the Public Works Department went and cleaned the yard;

NOW THEREFORE BE IT RESOLVED, that a Municipal Lien of \$100.00 be placed on the property for the work performed by the Public Works employee to keep the property from being in violation.

| (Contained Machine) with Invited Annual Control on Production and Control and Control on | 3  |  | Aye | Nay  | Abstain  | Absent   |
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#### CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on September 21, 2016.

SANDRA BOHINSKI, RMC

#### HIRING OF PUBLIC WORKS EMPLOYEE - CHRISTOPHER KOENIG

WHEREAS, Christopher Koenig has been employed as a seasonal employee; and

WHEREAS, he is being recommended by the Borough Administrator and Public Works Director to be as a full time employee of the Public Works Department;

NOW THEREFORE BE IT RESOLVED that Christopher Koenig hereby be employee as a full time employee of the Public Works Department and is rate of pay be \$16.00 per hour.

| THE THE TEXT OF THE STATE OF TH |  | Second   | Aye  | Nay  | Abstain   | Absent |
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SANDRA BOHINSKI, RMC

# APPOINTMENT ERIC FRIC FRICKS AS FULL TIME POLICE OFFICER

BE IT RESOLVED, that Eric Fricks be and is hereby appointed as full time Police Officer in the Borough of Helmetta effective September 22, 2016;

BE IT FURTHER RESOLVED, that he will be entitled to insurance coverage under N.J. Direct 15 or a comparable plan as per the enrollment in October. He will also fall under the P.B.A. Negotiated Contract

BE IT FURTHER RESOLVED that upon the recommendation of Chief Chad Lockman and the Public Safety Department the Eric Fricks be and is hereby appointed as a Full Time Police Officer in the Borough of Helmetta.

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|  | Motion   | Second   | Aye  | Nay  | Abstain  | Absent                                     |
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SANDRA BOHINSKI, RMC

# AUTHORIZATION TO SIGN CONTRACT WITH ELECTRONIC RECYCLERS INTERNATIONAL, INC.

WHEREAS, it is necessary that we have a contract with an electronic recycling company; and

WHEREAS, Electronic Recyclers International, Inc. will be able to meet our electronic recycling needs;

NOW THEREFORE BE IT RESOLVED that the Mayor and the Municipal Clerk are hereby authorized to execute the contract which will be at no cost to the Borough.

|                |   |  |  |  |  | Absent   |
|----------------|---|--|--|--|--|--|
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ANDRA BOHINSKI, RMC

### PAYMENT OF BILLS

Payment of bills as per the bill list.

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Sandra Bohinski, RMC

| BOROUGH OF HELMETTA | Bill List By P.O. Number |
|---------------------|--------------------------|
| September 21, 2016  | 06:47 PM                 |

| P.O. Type: All<br>Range: First to Last<br>Format: Detail without Line Item Notes  |   | Open: N Paid: N<br>Rcvd: Y Held: Y<br>Bid: Y State: Y  | N Void: N<br>Y Aprv: N<br>Y Other: Y | Exempt: Y         | , y   |                          |
|---|---|--|--------------------------------------|-------------------|---|--------------------------|
| PO # PO Date Vendor<br>Item Description Amount C  | Charge Account  | Contract PO Type<br>Acct Type Description  |                                      | Stat/chk          | First Rcvd (<br>Stat/Chk Enc Date Date  | chk/void<br>Date Invoice |
| 15-00802 10/16/15 KIN02 KINEMATIC CONSULTANTS<br>1 #22644 SCHEICHER   | 5-01-25-745-020   | B POLICE DEPARTMENT OF   |                                      | <b>₽</b> ¥        | 10/16/15 09/19/16   | 1587                     |
| 15-00805 10/16/15 MOTO3 MOTOROLA SOLUTIONS, INC.<br>1 PORTABLE RADIO REPAIR   | 5-01-25-745-020   | B POLICE DEPARTMENT OF .   |                                      | ~                 | 10/16/15 09/14/16   |                          |
| 15-01004 12/18/15 IDM10 IDM MEDICAL GAS<br>1 OXYGEN BOTTLE TEST/REFILL<br>2 SHIPPING 38.00 5  | 5-01-25-745-020<br>5-01-25-745-020  | B POLICE DEPARTMENT OE<br>B POLICE DEPARTMENT OE   |                                      | ez ez             | 12/18/15 09/07/16<br>12/18/15 09/07/16  |                          |
| 16-00029 01/30/16 MOT03 MOTOROLA SOLUTIONS, INC.<br>1 PORTABLE RADIO REPAIR   | s, INC,<br>393.00 6-01-25-745-020   | B POLICE DEPARTMENT OF   |                                      | ~                 | 01/30/16 09/13/16   |                          |
| 16-00154 02/22/16 MOTO3 MOTOROLA SOLUTIONS, INC.<br>1 Portable Radio Batteries 316.80 6-01-25-745-020   | 6-01-25-745-020   | B POLICE DEPARTMENT OE   |                                      | ∝                 | 02/22/16 09/14/16   |                          |
| 16-00362 04/23/16 DEMO3 DEMAREST TREE SERVICE<br>1 REMOVE TREE BEHIND WATER TOWER 1,200.00 6  | 6-01-26-772-020   | B BUILDINGS & GROUNDS OE   |                                      | K                 | 04/23/16 09/07/16   |                          |
| 16-00430 05/31/16 THOO1 THOMSON WEST<br>1 INV 833988790 Subscription 616.00 6   | 6-01-42-855-020   | B MUNICIPAL COURT OE   |                                      | <b>~</b>          | 05/31/16 09/13/16   |                          |
| 16-00453 06/07/16 MAXISOO5 Maxi's Pizza Restaurant<br>1 High Rise Training- Meal  | 6-01-25-749-020   | B FIRE DEPARTMENT OE   |                                      | 24                | 06/07/16 09/14/16   |                          |
| 16-00562 07/20/16 CEN07 CENTRAL JERSEY SECURITY 1 Repair Burglar and fire alarms 190.00 6 2 Strobe 75.00 6 3 Weather Proof horn/strobe 125.00 6 4 pullstations 160.00 6 5 burglar keypad 150.00 6 | 6-01-27-788-020<br>6-01-27-788-020<br>6-01-26-772-020<br>6-01-26-772-020<br>6-01-26-772-020 | B ANIMAL CONTROL OE B ANIMAL CONTROL OE B BUILDINGS & GROUNDS OE B BUILDINGS & GROUNDS OE B BUILDINGS & GROUNDS OE |                                      | 54 54 54 54 54 54 | 07/20/16 09/07/16<br>07/20/16 09/07/16<br>07/20/16 09/07/16<br>07/20/16 09/07/16<br>07/20/16 09/07/16 | •                        |

BOROUGH OF HELMETTA Bill List By P.O. Number

| PO # PO Date Vendor<br>Item Description   | Ä  | Amount Charge Account   | Contract PO Type<br>Acct Type Description                          | Stat/C     | First Rcvd<br>Stat/Chk Enc Date Date                        | Chk/Void<br>Date Invoice |
|---|--|---|--|------------|---|--------------------------|
| 16-00632 08/29/16 BET01<br>1 Invoice #A308/17<br>2 Invoice #A310154                             | BETTER LIVING  | 8.14 6-01-26-765-020<br>12.34 6-01-26-765-020<br>20.48  | B STREETS & ROADS OE<br>B STREETS & ROADS OE                       | ᄶᄯ         | 08/29/16 09/13/16<br>08/29/16 09/13/16                      |                          |
| 16-00633 08/29/16 GARO2<br>1 No Outlet Sign   | GARDEN STATE HIGHW   | GARDEN STATE HIGHWAY, INC.<br>60.00 6-01-26-765-020   | B STREETS & ROADS OE   | œ          | 08/29/16 09/13/16   | 10                       |
| 16-00650 08/30/16 MIKO1 MIKE<br>1 Unit #63 Mount and Balance                                    | 'S TIRE AND AU   | то<br>90.00 6-01-26-315-021   | B VEHICLE MAINT - Police   | r.         | 08/30/16 09/13/16   | 10                       |
| 16-00655 08/31/16 CIR01<br>1 33 gallon bags<br>2 55 gallon bags                                 | CIRCLE JANITORIAL SUPPLIES 26.50 6 29.50 6 56.00   | SUPPLIES<br>26,50 6-01-26-772-020<br>29,50 6-01-26-772-020<br>56.00                                   | B BUILDINGS & GROUNDS OE<br>B BUILDINGS & GROUNDS OE               | <u>к</u> к | 08/31/16 09/13/16<br>08/31/16 09/13/16                      | 40.10                    |
| 16-00656 09/07/16 GAR15<br>1 Stray Pitbull 8/18/16<br>2 Stray Pitbull 8/18/16                   | GARDEN STATE VETER   | GARDEN STATE VETERINARY SVC.<br>60.00 6-01-27-788-020<br>60.00 6-01-27-788-020<br>120.00              | B ANIMAL CONTROL OE<br>B ANIMAL CONTROL OE                         | ox ox      | 09/07/16 09/16/16<br>09/07/16 09/16/16                      | 10.10                    |
| 16-00657 09/07/16 SAY02<br>1 Invoice 555826<br>2 Invoice 555827<br>3 Invoice 555877             | SAYREBROOK VETERINARY HOSPITAL<br>120.16 6-01-<br>120.16 6-01-<br>288.82 6-01-<br>529.14 | NARY HOSPITAL<br>120.16 6-01-27-788-020<br>120.16 6-01-27-788-020<br>288.82 6-01-27-788-020<br>529.14 | B ANIMAL CONTROL OE<br>B ANIMAL CONTROL OE<br>B ANIMAL CONTROL OE  | ~ ~ ~      | 09/07/16 09/14/16<br>09/07/16 09/14/16<br>09/07/16 09/14/16 |                          |
| 16-00658 09/07/16 YOU<br>1 LEGAL SERVICES   | JOSEPH D. YOUSSOUF, ESQ<br>8,382.00  | , ESQ<br>82.00 6-01-20-712-020  | ><br>B LEGAL SERVICES OE   | <b>~</b>   | 09/07/16 09/16/16   | 5 252                    |
| 16-00659 09/07/16 CLA01<br>1 LEGAL SERVICES - BUCHAN  | CLARKIN & VIGNUOLO.<br>N   | CLARKIN & VIGNUOLO, P.C.<br>AN<br>1,345.50 T-14-57-000-020  | B ESCROW - Buchan  | <b>e</b> c | 09/07/16 09/07/16   | 10                       |
| 16-00660 09/07/16 NEW31 NJ DE<br>1 MONTHLY DOG LICENSES - JUNE<br>2 MONTHLY DOG LICENSES - JULY | PT OF HLTH &   | SR SVC (DOG)<br>9.00 T-09-00-000-003<br>11.40 T-09-00-000-003<br>20.40                                | B Due to Sate of NJ Animal Fees<br>B Due to Sate of NJ Animal Fees | кк         | 09/07/16 09/07/16<br>09/07/16 09/07/16                      | 10.10                    |

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BOROUGH OF HELMETTA Bill List By P.O. Number

| PO # PO Date Vendor<br>Item Description   | Amount   | Amount Charge Account                                 | Contract PO Type<br>Acct Type Description | Stat/C     | First Rcvd<br>Stat/Chk Enc Date Date                        | Chk/void<br>Date Invoice |
|---|--|---|---|------------|---|--------------------------|
| 16-00569 07/26/16 BET01<br>1 Road Marker  | BETTER LIVING 7.47   | 6-01-26-765-020                                       | B STREETS & ROADS OE                      | ~          | 07/26/16 09/07/16   |                          |
| 16-00581 08/01/16 MIK01 MIKE's<br>1 Unit #62 L/O/F,Brakes,Align   | TIRE AND A   | UTO<br>892.18 6-01-26-315-021                         | B VEHICLE MAINT - Police                  | 딵          | 08/01/16 09/07/16   |                          |
| 16-00582 08/01/16 HUNDL005 Hundley, Timothy<br>1 Legal Services   |  | 814.00 6-01-20-712-020                                | B LEGAL SERVICES OE                       | 쏪          | 09/07/16 09/07/16   |                          |
| 16-00596 08/08/16 MIKO1 MIKE'S TO<br>1 UNIT #61 L/O/F, WIPERS, ENGINE   | MIKE'S TIRE AND AUTO<br>5, ENGINE 1,118.91                               | 6-01-26-315-021                                       | B VEHICLE MAINT - Police                  | ~          | 08/08/16 09/14/16   |                          |
| 16-00611 08/10/16 SAM02<br>1 2015 AUDIT<br>2 2015 AUDIT<br>3 2015 AUDIT   | SAMUEL KLEIN & COMPANY<br>10,975.00<br>8,900.00<br>8,900.00<br>28,775.00 | 6-01-20-706-020<br>6-05-55-500-029<br>6-07-55-500-029 | B AUDIT SERVICES<br>B Audit<br>B Audit    | C C C      | 08/10/16 09/07/16<br>08/10/16 09/07/16<br>08/10/16 09/07/16 |                          |
| 16-00617 08/11/16 ONE02<br>1 REGULAR LOCATES-JULY   | ONE CALL CONCEPTS, INC.<br>5.00  | 6-01-26-765-020                                       | B STREETS & ROADS OE                      | œ          | 08/11/16 09/07/16   |                          |
| 16-00622 08/12/16 THOO1<br>1 INV 8234384964   | THOMSON WEST 173.50  | 173.50 6-01-42-855-020                                | B MUNICIPAL COURT OE                      | œ          | 08/12/16 09/13/16   |                          |
| 16-00626 08/16/16 MID10<br>1 Welding Tank Rental  | MIDDLESEX WELDING SALES, INC.<br>109.10 6-01                             | INC.<br>6-01-26-765-020                               | B STREETS & ROADS OE                      | ᄯ          | 08/16/16 09/07/16   | 10                       |
| 16-00627 08/17/16 PUBLIO05 Public Safety Supply NJ Inc<br>1 Police Department Uniforms 3,155.46 6-01-25-745-020 | Public Safety Supply NJ<br>orms 3,155.46                                 | Inc<br>6-01-25-745-020                                | B POLICE DEPARTMENT OE                    | 딴          | 08/17/16 09/19/16   | 62141                    |
| 16-00629 08/23/16 NORO7 NOR<br>1 Towing to North Brunswick  | NORTH BRUNSWICK TOWNSHIP<br>Mick 325.00                                  | 6-01-26-315-020                                       | B VEHICLE MAINT-PUBLIC WORKS              | 딷          | 08/23/16 09/07/16   | 10                       |
| 16-00630 08/23/16 VIL01<br>1 Corrections Lunch  | VILLA BORGHESE<br>30.50  | 6-01-26-765-020                                       | B STREETS & ROADS OE                      | ~          | 08/23/16 09/07/16   |                          |
| 16-00631 08/29/16 NJM NJMMA<br>1 NJMMA/GFOA Membership Meeting  |  | 30,00 6-01-20-701-020                                 | B ADMINISTRATOR OE                        | o <u>∠</u> | 08/29/16 09/07/16   | 10                       |

BOROUGH OF HELMETTA Bill List By P.O. Number

| PO # PO Date Vendor<br>Item Description  | Amount   | Charge Account   | Contract PO Type<br>Acct Type Description             | Stat/chl   | First Rcvd<br>Stat/Chk Enc Date Date                        | Chk/void<br>Date Invoice |
|--|--|--|---|------------|---|--------------------------|
| 16-00661 09/08/16 BRIO1<br>1 Mower Parts #1112   | BRIAN'S LAWN MOWER<br>20.98  | 6-01-26-765-020  | 8 STREETS & ROADS OE                                  | æ          | 09/08/16 09/14/16   |                          |
| 16-00662 09/13/16 NORO45<br>1 Jet Vac Service  | NORTH AMERICAN PIPELINE SVCS.<br>1,800.00 G-02-15-026-001          | SVCS.<br>G-02-15-026-001                                   | B 2015 CDBG SANITARY SEWER IMPROVEMENTS               | ~          | 09/13/16 09/14/16   |                          |
| 16-00663 09/13/16 PYN01<br>1 Court 8/9/16<br>2 Court 9/13/16                                 | PYNE, SHARRON 80.00 55.00 135.00                                   | 6-01-42-855-020<br>6-01-42-855-020                         | B MUNICIPAL COURT OE<br>B MUNICIPAL COURT OE          | ec ec      | 09/13/16 09/13/16<br>09/16/16 09/16/16                      |                          |
| 16-00664 09/13/16 MUNO8<br>1 PMT #13   | MUNICIPAL CAPITAL FINANCE 338,54                                   | . FINANCE<br>338,54 6-01-31-832-020                        | B COPYING   | ద          | 09/13/16 09/13/16   |                          |
| 16-00665 09/13/16 WBMO1<br>1 BLUE PAPER  | W.B. MASON 16.97   | 16.97 6-01-42-855-020                                      | B MUNICIPAL COURT OF                                  | 82         | 09/13/16 09/13/16   |                          |
| 16-00666 09/13/16 GRE<br>1 STAR2STAR PHONE SYSTEM  | GREATAMERICA FINA  | NCIAL SERVICE<br>437,21 6-01-31-827-020                    | B TELEPHONE COSTS                                     | ~          | 09/13/16 09/13/16   |                          |
| 16-00667 09/13/16 MID17<br>1 AUGUST 2016 FUEL  | MIDDLESEX COUNTY TREASURER<br>1,180.82 6-01-31-833-020             | RER<br>6-01-31-833-020                                     | B GASOLINE  | ~          | 09/13/16 09/13/16   |                          |
| 16-00668 09/13/16 MCUO1 Middles6<br>1 DUMPING CHARGES - AUGUST 2016                          | ex cty u   | tilities Auth<br>3,665.00 6-01-32-837-020                  | B LANDFILL/DISPOSAL SOLID WASTE                       | ~          | 09/13/16 09/13/16   | MC075866                 |
| 16-00669 09/13/16 STA17<br>1 TELEPHONE CHARGES<br>2 TELEPHONE CHARGES<br>3 TELEPHONE CHARGES | STAR2STAR COMMUNICATIONS<br>264.22<br>245.61<br>181.44<br>691.27   | s<br>6-01-31-827-020<br>6-01-31-827-020<br>6-01-31-827-020 | B TELEPHONE COSTS B TELEPHONE COSTS B TELEPHONE COSTS | oc oc oc   | 09/13/16 09/13/16<br>09/13/16 09/13/16<br>09/13/16 09/13/16 |                          |
| 16-00670 09/13/16 CLEO4 CLEARY GI<br>1 LEGAL SERVICES THROUGH 8/31/16                        | LACOBBE A  | LFIERI&JACOBS<br>225.00 6-01-20-712-020                    | B LEGAL SERVICES OE                                   | <b>c</b> . | 09/13/16 09/13/16   |                          |
| 16-00673 09/14/16 MID08 MIDDLESE)<br>1 Course 05-1001-61 Fire Fighter                        | MIDDLESEX COUNTY FIRE ACADEMY<br>re Fighter 472,00 6-01-25-749-020 | сарему<br>6-01-25-749-020                                  | B FIRE DEPARTMENT OE                                  | ~          | 09/14/16 09/14/16   |                          |

| PO # PO Date Vendor<br>Item Description   | Amount  | Amount Charge Account   | Contract PO Type<br>Acct Type Description                                | Stat/C     | First Rcvd<br>Stat/Chk Enc Date Date                        | Chk/void<br>Date Invoice |
|---|---|---|--|------------|---|--------------------------|
| 16-00678 09/14/16 PARO4 PARTY PEI<br>1 16' Slide/Monster Remain Balan           | RECT REN  | TALS LLC<br>506.25 6-01-28-795-020                            | B RECREATION OE  | æ          | 09/14/16 09/16/16   |                          |
| 16-00680 09/14/16 TRE08<br>1 CLERK LICENSE RENEWAL                              | TREASURER, ST OF NEW JERSEY<br>50,00 6-                         | IEW JERSEY<br>50.00 6-01-20-120-020                           | B MUNICIPAL CLERK OE   | · ez       | 09/14/16 09/14/16   | 10                       |
| 16-00682 09/14/16 EXC01<br>1 PAYROLL<br>2 PAYROLL<br>3 PAYROLL                  | EXCLUSIVE ACCOUNTING SERVICE 5.30 6-0. 1.76 6-0. 1.76 6-0. 8.82 | VICE<br>6-01-20-705-021<br>6-05-55-500-021<br>6-07-55-500-021 | B FINANCE OE<br>B WATER OPERATING OE<br>B SEWER OPERATING OE             | æ æ æ      | 09/14/16 09/14/16<br>09/14/16 09/14/16<br>09/14/16 09/14/16 |                          |
| 16-00683 09/14/16 ACT01<br>1 PAYROLL FEES<br>2 PAYROLL FEES<br>3 PAYROLL FEES   | ACTION DATA SVC, INC<br>46.68<br>15.56<br>15.56<br>77.80        | 6-01-20-705-021<br>6-05-55-500-021<br>6-07-55-500-021         | B FINANCE OE<br>B WATER OPERATING OE<br>B SEWER OPERATING OE             | . <b>.</b> | 09/14/16 09/14/16<br>09/14/16 09/14/16<br>09/14/16 09/14/16 | (2.10.10                 |
| 16-00686 09/14/16 PCP<br>1 edmunds<br>2 edmunds<br>3 edmunds                    | PC PROGRESSIVE<br>1,044.65<br>348.21<br>348.22<br>1,741.08      | 6-01-26-772-020<br>6-05-55-500-021<br>6-07-55-500-021         | B BUILDINGS & GROUNDS OE<br>B WATER OPERATING OE<br>B SEWER OPERATING OE | ~ ~ ~      | 09/14/16 09/16/16<br>09/14/16 09/14/16<br>09/14/16 09/14/16 | 9                        |
| 16-00687 09/14/16 COM5528 COM<br>1 INTERNET 8499052480016825                    | COMCAST<br>1825 35.02   | 6-01-25-745-020   | B POLICE DEPARTMENT OF   | ~          | 09/14/16 09/14/16   | 10                       |
| 16-00688 09/16/16 BOR20<br>1 Fireworks Permit                                   | BOROUGH OF HELMETTA<br>331.00                                   | TTA<br>331.00 6-01-28-795-020                                 | B RECREATION OE  | <u>.</u>   | 09/16/16 09/16/16   | 10                       |
| 16-00689 09/16/16 DWF01<br>1 2016 Fireworks-Final P<br>2 2016 Fireworks-Final P | D & M FIREWORKS 2,000.00 Payment 1,000.00 3,000.00              | T-13-55-000-007<br>6-01-28-796-020                            | B RESERVE FOR RECREATION TRUST<br>B PARKS OE                             | ҞҞ         | 09/16/16 09/16/16<br>09/16/16 09/16/16                      | 5<br>1085<br>1085        |
| 16-00691 09/16/16 JCP01 JCP&L<br>1 ACCT 100 087 095 251-58 MAINST               | JCP&L<br>8 MAINST 302.05  | 6-01-31-825-020   | B ELECTRICITY  | æ          | 09/16/16 09/16/16   | 10                       |

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|      | 1 List B | By P,0. | ,O, Number |

| PO # PO Date Vendor<br>Item Description           | Amount Charge Account                               | Contract Po Type<br>Acct Type Description          | First Rcvd Chk/Void<br>Stat/Chk Enc Date Date | Invoice   |
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| 16-00691 09/16/16 JCP01<br>2 ACCT 100 114 338 708 | JCP&L Continued 2.99 6-01-31-825-020 305.04         | B ELECTRICITY                                      | R 09/16/16 09/16/16                           |           |
| 16-00697 09/19/16 XER01<br>1 Meter Usage          | XEROX CORPORATION<br>101.83 6-01-25-745-020         | B POLICE DEPARTMENT OE                             | R 09/19/16 09/19/16                           | 085881037 |
| 16-00699 09/21/16 STA30<br>1 ABC License-Car Show | STATE OF NJ. DEPT. OF LAW<br>100.00 6-01-28-795-020 | B RECREATION OE                                    | R 09/21/16 09/21/16                           |           |
| Total Purchase Orders:                            | 52 Total P.O. Line Items: 76 Total                  | 76 Total List Amount: 66,842.02 Total Void Amount: | 0,00  |           |